

UNIVERSITY OF MUMBAI



<https://dhe.maharashtra.etenders.in>

Name of Work : Online Tender for Submitting of rates for the supply of Stationery and Other Items (under the Group A to F), Blank/EZ Read/Pre-Printed Continuous Paper Stationery (under the Group H)-(for Group F and H only from manufacturers) and Paper Items (under the Group J) under the Annual Rate Contract basis for the year 2017-18 (ending on 13/06/2018) as per e-Tender Notice No. MUP/92/2017, dated 29/05/2017

INVITATION OF TENDERS

1. MUMBAI UNIVERSITY , INVITES ONLINE TENDERS FOR THE supply of Stationery and Other Items (under the Group A to F), Blank/EZ Read/Pre-Printed Continuous Paper Stationery (under the Group H)-(For Group F and H only from manufacturers) and Paper Items (under the Group J) under Annual Rate Contract basis for the year 2017-18 (ending on 13/06/2018). Detailed terms and conditions and schedule of the goods/materials are provided in the tender documents.
2. Interested Tenderers may download further information and inspect the Tender Documents from <https://dhe.maharashtra.etenders.in> If any contractor have any query regarding e-Tender, he/she can contact or email on 020-30187500 support.gom@nextenders.com
3. A complete set of Tender Documents may be purchased @ cost of Rs. 2,000/- which is not refundable by the authorized representative online on <https://dhe.maharashtra.etenders.in> by using Debit Card/Credit Card/Net Banking. The tender document will be available from date 05/06/2017, 11.00 hrs. to 28/06/2017, 13.00 hrs. at the above address.
4. All Tenders must be accompanied by an Earnest Money Deposit (EMD) for an amount of Rs. 5,000/- for each Group 'A' to 'F' and Rs. 10,000/- each for the Group 'H' and 'J' and should be paid online only by using Debit Card/Credit Card/Net Banking /RTGS /NEFT. In case of any exemption, Exemption Certificate should be uploaded online in the Technical Envelope-I. Tender accompanied by Cheques/Cash/DD/ Pay Order or without EMD will not be considered and will be rejected out rightly.
5. MUMBAI UNIVERSITY, will not be responsible for any costs or expenses incurred by Tenderers in connection with the preparation for delivery of Tenders, including costs and expenses related to visits to the site of Mumbai University.
6. The tender will be in two Envelope, Envelope-I will contain technical bid, Envelope-II will contain price bid.
7. Last date for submission of Technical & Price Bid is 04/07/2017 at 17.30 hrs.
8. Bid of Technical Envelope-I will open on 07/07/2017 at 11.00 hrs. to 15.30 hrs.
9. All the contractor have to purchase Class II or Class III Digital Certificate and Digital Certificate should be having two pair 1. Sign Verification 2. Encryption / Decryption
10. All the contractor have to Submit/Upload their documents in .pdf /jpg format.
11. All the contractors have to complete tender download, Online Bid Preparation and hash submission and online Bid Data Decryption and Re-encryption otherwise contractor will not get qualified for technical bid and commercial bid opening.

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Seq. No.	DHE Stage Release of tender	Vendor Stage	Start Date & Time	Expiry Date & Time	Envelopes
1	Release of tender		29/05/2017 11.00 Hrs.	03/06/2017 17.30 Hrs.	Envelope-2 Envelope-1,
2	–	Downloaded of bidding document	05/06/2017 11.00 Hrs.	04/07/2017 13.00 Hrs.	
		Prebid Meeting Date and Time	20/06/2017 at 15.00 Hrs Venue : Mumbai University Press, M. J. Phule Bhavan (Examination House) Vidyanagari, Santacruz (E.), Mumbai - 400 098. Tel. : (022) 26530290, 26522667, 26521177		
3	–	Online bid preparation and hash submission	05/06/2017 11.00 Hrs.	04/07/2017 17.30 Hrs.	Envelope-2 Envelope-1,
4	Close for Technical Bid		04/07/2017 17.31 Hrs.	05/07/2017 15.00 Hrs.	Envelope-1,
5	Close for Financial Bid		04/07/2017 17.31 Hrs.	05/07/2017 15.00 Hrs.	Envelope-2
6		Online bid data decryption and re-encryption	05/07/2017 15.01 Hrs.	06/07/2017 17.00 Hrs.	Envelope-2 Envelope-1,
7	Opening technical bids		07/07/2017 11.00 Hrs.	07/07/2017 15.30 Hrs.	Envelope-1,
8	Opening financial bids		12/07/2017 11.00 Hrs.	12/07/2017 15.30 Hrs.	Envelope-2

Minutes of the Pre-Bid Meeting

e-Tender Notice No. MUP/92 dated 29/05/2017.

(Government e- Tender No. 359)

This office have published e-Tender enquiry for Printing & Supply of Stationery and Other Items(Under the Group A to F), Blank/EZ Read/Pre-Printed Continuous Paper Stationery (Under the Group H)- (For Group F and H only from manufacturers) and Paper Items (Under The Group J) under the Annual Rate Contract basis for the year 2017-2018 as per e-Tender Notice No. MUP/92 /2017-18, dated 29/05/2017.

The Pre-bid Meeting was held on 20-06-2017 at 3.00 p.m. for providing necessary required information and for compliance of queries in any.

In the Pre-bid meeting following Seven representatives of prospective tenderers were present as follows :—

1. M/s. Arihant Enterprises
2. M/s. Paras Stationery & Xerox
3. M/s. Sun Impex
4. M/s. Royal Enterprise
5. M/s. Tushar Enterprises
6. M/s. Shivam Books
7. M/s. Pacific Paper

In the meeting required information was provided and all queries were answered satisfactorily. It is also passed with consent of all present representatives that last date of downloading tender documents date is extended upto 4th July, 2017 at 13.00 hrs. & till further process is also extended respectively.

Now no more query remains balance.

Offg. Controller
Printing & Stationery